

INVITATION TO BID FOR *Procurement of Office Equipment for Senior Citizens Center*

1. The *Municipality of Guiguinto*, through Bottom-up Budgeting, intends to apply the sum of *Php 500,000.00* being the Approved Budget for the Contract (ABC) to payments under the contract for *Procurement of Office Equipment for Senior Citizens Center of Guiguinto, Bulacan*. Bids received in excess of the ABC shall be automatically rejected on bid opening.
2. The *Municipality of Guiguinto*, now invites bids for the *Procurement of Office Equipment for Senior Citizens Center of Guiguinto, Bulacan*.. Delivery of goods is required *within thirty (30) calendar days upon issuance of Notice to Proceed and Purchase of Order*. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183 and subject to Commonwealth Act 138.

4. Interested bidders may obtain further information from *Municipality of Guiguinto* and inspect the Bidding Documents at the address given below during *8:00 am to 4:00pm*.

A complete set of Bidding Documents may be purchased by interested Bidders on *August 18, 2017 to August 31, 2017* from the address below and upon payment of a nonrefundable fee for the Bidding Documents in the amount of *Php 500.00*.

Bids must be delivered to the address below on or before *August 31, 2017, 10:00 am*. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause Error! Reference source not found.**

5. .
Bid opening shall be on *August 31, 2:00 pm* at *GMACC VIP Lounge Municipal Compound, Poblacion, Guiguinto Bulacan*. Bids will be opened in the presence of the Bidders’ representatives who choose to attend at the address below. Late bids shall not be accepted.
6. The *Municipality of Guiguinto* reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
7. For further information, please refer to:

Edgardo C. Ramos
Municipality of Guiguinto
Telephone No.: (044) 794-0202 loc 222

Atty. AGATHA PAULA CRUZ-REYES *BAC*
Chairperson