

**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2017**

Province, City or Municipality : **Guiguinto, Bulacan**

Plan Control No.					Planned Amount					Page <u>1</u> of <u>6</u> pages			
Department/Office: ENGINEERING OFFICE					Regular	Contingency	Total			Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
1	Alcohol	50.00	48	bottle	2,400.00	12	600.00	12	600.00	12	600.00	12	600.00
2	ballpen BLACK (Pilot)	350.00	24	boxes	8,400.00	6	2,100.00	6	2,100.00	6	2,100.00	6	2,100.00
3	ballpen RED (Pilot)	350.00	12	boxes	4,200.00	3	1,050.00	3	1,050.00	3	1,050.00	3	1,050.00
4	bond paper LONG	280.00	60	reams	16,800.00	15	4,200.00	15	4,200.00	15	4,200.00	15	4,200.00
5	bond paper SHORT	255.00	80	reams	20,400.00	20	5,100.00	20	5,100.00	20	5,100.00	20	5,100.00
6	bond paper A3	780.00	1	ream	780.00	1	780.00	0	-	0	-	0	-
7	brown envelope LONG	3.50	100	pcs	350.00	25	87.50	25	87.50	25	87.50	25	87.50
8	brown envelope SHORT	3.00	100	pcs	300.00	25	75.00	25	75.00	25	75.00	25	75.00
9	carbon paper long blue	780.00	2	boxes	1,560.00	1	780.00	0	-	1	780.00	0	-
10	computer ink hp 60 black	1,050.00	36	pcs	37,800.00	9	9,450.00	9	9,450.00	9	9,450.00	9	9,450.00
11	computer ink hp 60 colored	1,200.00	12	pcs	14,400.00	3	3,600.00	3	3,600.00	3	3,600.00	3	3,600.00
12	correction tape (Protip)	75.00	120	pcs	9,000.00	30	2,250.00	30	2,250.00	30	2,250.00	30	2,250.00
13	duct tape BLACK	350.00	8	pcs	2,800.00	2	700.00	2	700.00	2	700.00	2	700.00
14	elmer's glue BIG	75.00	4	bottle	300.00	2	150.00	0	-	2	150.00	0	-
15	expanded folder LONG	35.00	12	pcs	420.00	12	420.00	0	-	0	-	0	-
16	fastener plastic	40.00	12	boxes	480.00	3	120.00	3	120.00	3	120.00	3	120.00
17	filling box DOUBLE	420.00	20	pcs	8,400.00	10	4,200.00			10	4,200.00		
18	filling box SINGLE	208.00	20	pcs	4,160.00	10	2,080.00			10	2,080.00		
19	folder LONG	10.00	125	pcs	1,250.00	50	500.00	25	250.00	25	250.00	25	250.00
20	folder SHORT	8.00	50	pcs	400.00	20	160.00	10	80.00	10	80.00	10	80.00
21	ink eraser (Steadtler)	50.00	12	pcs	600.00	3	150.00	3	150.00	3	150.00	3	150.00
22	logbook 300 pages	80.00	30	pcs	2,400.00	10	800.00	5	400.00	10	800.00	5	400.00
23	logbook 500 pages	110.00	25	pcs	2,750.00	10	1,100.00	5	550.00	5	550.00	5	550.00
24	masking tape 1"	48.00	24	rolls	1,152.00	6	288.00	6	288.00	6	288.00	6	288.00
25	mechanical pencil (0.5)	200.00	3	pcs	600.00	3	600.00		-		-		-
26	mechanical pencil lead (0.5)	78.00	8	tube	624.00	2	156.00	2	156.00	2	156.00	2	156.00
27	Mongol pencil	88.00	12	box	1,056.00	3	264.00	3	264.00	3	264.00	3	264.00
28	paper clam 2.5"	100.00	12	box	1,200.00	3	300.00	3	300.00	3	300.00	3	300.00
29	paper clam 1.5"	40.00	12	box	480.00	3	120.00	3	120.00	3	120.00	3	120.00
30	paper clip small	28.00	2	box	56.00		-		-	2	56.00		-
SUB - TOTAL					145,518.00		42,180.50		31,890.50		39,556.50		31,890.50

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**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2017**

Province, City or Municipality : **Guiguinto, Bulacan**

Plan Control No.					Planned Amount					Page <u>2</u> of <u>6</u> pages			
Department/Office: ENGINEERING OFFICE					Regular	Contingency	Total			Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount

31	paper cutter medium size	1,400.00	1	pc	1,400.00	1	1,400.00		-		-		-
32	pentel pen (artline) Pilot (black)	624.00	12	box	7,488.00	3	1,872.00	3	1,872.00	3	1,872.00	3	1,872.00
33	pentel pen (artline) Pilot (red)	624.00	6	box	3,744.00	3	1,872.00		-	3	1,872.00		-
34	photo paper (legal size)	320.00	4	packs	1,280.00	1	320.00	1	320.00	1	320.00	1	320.00
35	post it 4 x 3	75.00	8	packs	600.00	2	150.00	2	150.00	2	150.00	2	150.00
36	puncher big heavy duty	350.00	3	pcs	1,050.00		-	3	1,050.00		-		-
37	rubber band big	250.00	4	box	1,000.00	1	250.00	1	250.00	1	250.00	1	250.00
38	scissor big heavy duty	140.00	3	pcs	420.00		-	3	420.00		-		-
39	scotch tape 1"	28.00	36	rolls	1,008.00	9	252.00	9	252.00	9	252.00	9	252.00
40	signpen BLACK Pilot G-2 0.5	85.00	24	box	2,040.00	6	510.00	6	510.00	6	510.00	6	510.00
41	signpen BLUE Pilot G-2 0.5	85.00	12	box	1,020.00	3	255.00	3	255.00	3	255.00	3	255.00
42	signpen RED Pilot G-2 0.5	85.00	12	box	1,020.00	3	255.00	3	255.00	3	255.00	3	255.00
43	stabilo boss (assorted)	46.00	2	box	92.00	1	46.00		-	1	46.00		-
44	stamp pad	85.00	5	pcs	425.00	5	425.00		-		-		-
45	stamp pad ink BLACK	40.00	12	bottle	480.00	6	240.00	2	80.00	2	80.00	2	80.00
46	staple wire #35	50.00	24	box	1,200.00	6	300.00	6	300.00	6	300.00	6	300.00
47	staple wire w/remover (heavy duty)	25.00	4	pcs	100.00	2	50.00		-	2	50.00		-
48	tech pen 0.1 staedler	300.00	1	pc	300.00	1	300.00		-		-		-
49	tech pen 0.2 staedler	300.00	1	pc	300.00	1	300.00		-		-		-
50	tech pen 0.3 staedler	300.00	1	pc	300.00	1	300.00		-		-		-
51	tech pen 0.5 staedler	300.00	1	pc	300.00	1	300.00		-		-		-
52	tech pen 0.6 staedler	300.00	1	pc	300.00	1	300.00		-		-		-
53	tech pen 1.0 staedler	300.00	1	pc	300.00	1	300.00		-		-		-
54	tech pen ink black	200.00	6	bottle	1,200.00	3	600.00		-	3	600.00		-
55	toner cartridge CF 210A Black	350.00	8	pcs	2,800.00	2	700.00	2	700.00	2	700.00	2	700.00
56	toner cartridge CF 211A Cyan	350.00	4	pcs	1,400.00	1	350.00	1	350.00	1	350.00	1	350.00
57	toner cartridge CF 212A Yellow	350.00	4	pcs	1,400.00	1	350.00	1	350.00	1	350.00	1	350.00
58	toner cartridge CF 213A Magenta	350.00	4	pcs	1,400.00	1	350.00	1	350.00	1	350.00	1	350.00
59	transparent sliding toner (white color)	15.00	45	pcs	675.00	30	450.00		-	15	225.00		-
60	white board eraser	20.00	2	pcs	40.00	1	20.00		-	1	20.00		-
SUB - TOTAL					35,082.00		12,817.00		7,464.00		8,807.00		5,994.00

FDP Form 4a - Annual Procurement Plan or Procurement List

**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2017**

Province, City or Municipality : Guiguinto, Bulacan

Plan Control No.					Planned Amount					Page 3 of 6 pages			
Department/Office: ENGINEERING OFFICE					Regular		Contingency		Total	Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
61	white board marker	20.00	36	pcs	720.00	9	180.00	9	180.00	9	180.00	9	180.00
62	mineral water	30.00	320	bottle	9,600.00	80	2,400.00	80	2,400.00	80	2,400.00	80	2,400.00
63	gasoline (service vehicle)	50.00	2000	ltrs	100,000.00	500	25,000.00	500	25,000.00	500	25,000.00	500	25,000.00
64	computer keyboard	300.00	12	pcs	3,600.00	6	1,800.00		-	6	1,800.00		-
65	computer mouse	500.00	12	pcs	6,000.00	6	3,000.00		-	6	3,000.00		-
66	portable external harddisk 1TB	6,000.00	2	pc	12,000.00	2	12,000.00		-		-		-
67	computer set w/ LED monitor	30,000.00	3	unit	90,000.00		-	3	90,000.00		-		-
68	DVD ROM	2,500.00	2	pcs	5,000.00		-		-	2	5,000.00		-
69	computer memory 4GB	3,000.00	3	pcs	9,000.00		-		-	3	9,000.00		-

70	computer memory 2GB	2,000.00	1	pc	2,000.00		-		-	1	2,000.00		-
71	telephone unit	2,000.00	2	unit	4,000.00	2	4,000.00		-		-		-
72	harddisk 500GB	3,000.00	3	pcs	9,000.00		-	3	9,000.00		-		-
73	printer	25,000.00	2	unit	50,000.00	1	25,000.00		-	1	25,000.00		-
74	camera (for Municipal Project)	25,000.00	1	unit	25,000.00	1	25,000.00		-		-		-
75	laptop	50,000.00	1	unit	50,000.00		-	1	50,000.00		-		-
76	office chairs	6,000.00	15	pcs	90,000.00		-		-	15	90,000.00		-
77	executive chair	8,000.00	1	pcs	8,000.00		-		-	1	8,000.00		-
78	office table	6,000.00	15	pcs	90,000.00		-		-	15	90,000.00		-
79	aircon split type 2.5Hp	35,000.00	1	unit	35,000.00	1	35,000.00		-		-		-
80	aircon split type 1Hp	20,000.00	1	unit	20,000.00	1	20,000.00		-		-		-
81	Cement	215.00	20	bag	4,300.00	20	4,300.00		-		-		-
82	Allen Wrench	85.00	2	set	170.00	2	170.00		-		-		-
83	Angle Bars 3/16 x 1	355.00	5	pcs	1,775.00	5	1,775.00		-		-		-
84	Angle Bars 3/16 x 1 1/2	375.00	5	pcs	1,875.00	5	1,875.00		-		-		-
85	Angle Bars 3/16 x 2	530.00	5	pcs	2,650.00	5	2,650.00		-		-		-
86	Angle Valve 1/2	155.00	20	pcs	3,100.00	20	3,100.00		-		-		-
87	Check Valve	275.00	20	pcs	5,500.00	20	5,500.00		-		-		-
88	Clamps	2.50	100	pcs	250.00	100	250.00		-		-		-
89	Common Nails (assorted size)	85.00	8	kg	680.00	8	680.00		-		-		-
90	Cutting Disc (Masonry)	55.00	2	pcs	110.00	2	110.00		-		-		-
SUB - TOTAL					639,330.00		173,790.00		176,580.00		261,380.00		27,580.00

FDP Form 4a - Annual Procurement Plan or Procurement List

**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2017**

Province, City or Municipality : Guiguinto, Bulacan

Plan Control No.				Planned Amount				Page 4 of 6 pages				
Department/Office: ENGINEERING OFFICE				Regular	Contingency	Total		Date Submitted:				
Item No.	Description	Unit Cost	Quantity	Total Cost	DISTRIBUTION							
					1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
					Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
91	Cutting Disc (Steel)	35.00	3 set	105.00	3	105.00		-		-		-
92	Door Knobs	350.00	30 set	10,500.00	30	10,500.00		-		-		-
93	Door Stopper	30.00	20 set	600.00	20	600.00		-		-		-
94	Enamel Flatwall	535.00	8 gallon	4,280.00	8	4,280.00		-		-		-
95	Faucets	35.00	10 pcs	350.00	10	350.00		-		-		-
96	Flexible Hose 1/2	95.00	40 meter	3,800.00	40	3,800.00		-		-		-
97	Gate Valve 1/2	190.00	10 pcs	1,900.00	10	1,900.00		-		-		-
98	Gravel	1,480.00	8 cu.m.	11,840.00	8	11,840.00		-		-		-
99	Grout	65.00	8 kg	520.00	8	520.00		-		-		-
100	Hack Saw Blade	45.00	5 pcs	225.00	5	225.00		-		-		-
101	Hack Saw Frame	220.00	1 pcs	220.00	1	220.00		-		-		-
102	Hinges	50.00	20 pair	1,000.00	20	1,000.00		-		-		-
103	Lavatory Bracket	25.00	10 pcs	250.00	10	250.00		-		-		-
104	Lavatory Faucets	220.00	10 set	2,200.00	10	2,200.00		-		-		-
105	Lumber (Rough)	50.00	80 bd.ft.	4,000.00	80	4,000.00		-		-		-
106	Neltex Cement	75.00	5 liter	375.00	5	375.00		-		-		-
107	P Trap	75.00	20 pcs	1,500.00	20	1,500.00		-		-		-
108	Paint Brush (assorted size)	80.00	15 pcs	1,200.00	15	1,200.00		-		-		-

109	Paint Thinner	230.00	8	gallon	1,840.00	8	1,840.00	-	-	-
110	PE Elbow 1/2	80.00	20	pcs	1,600.00	20	1,600.00	-	-	-
111	PE Hose	18.00	100	meter	1,800.00	100	1,800.00	-	-	-
112	PE T connector	75.00	20	pcs	1,500.00	20	1,500.00	-	-	-
113	Plain GI sheets	420.00	5	pcs	2,100.00	5	2,100.00	-	-	-
114	Plywood 4 x 8 x 1/4	310.00	15	pcs	4,650.00	15	4,650.00	-	-	-
115	Plywood 4 x 8 x 3/4	1,100.00	5	pcs	5,500.00	5	5,500.00	-	-	-
116	Primer Paint	375.00	8	gallon	3,000.00	8	3,000.00	-	-	-
117	PVC Pipes	57.00	30	pcs	1,710.00	30	1,710.00	-	-	-
118	Reinforcing Bar 12mm	147.00	10	pcs	1,470.00	10	1,470.00	-	-	-
119	Sand S1	1,020.00	4	cu.m.	4,080.00	4	4,080.00	-	-	-
120	Steel Brush	45.00	5	pcs	225.00	5	225.00	-	-	-
SUB - TOTAL					74,340.00		74,340.00	-	-	-

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**ANNUAL PROCUREMENT PLAN
FOR THE YEAR 2017**

Province, City or Municipality : **Guiguinto, Bulacan**

Plan Control No.				Planned Amount				Page <u>5</u> of <u>6</u> pages					
Department/Office: ENGINEERING OFFICE				Regular		Contingency		Total		Date Submitted:			
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
121	Teflon	15.00	30	pcs	450.00	30	450.00	-	-	-	-	-	-
122	Tile Adhesive 25kg	260.00	8	bag	2,080.00	8	2,080.00	-	-	-	-	-	-
123	Union Patente	45.00	10	pcs	450.00	10	450.00	-	-	-	-	-	-
124	Various Wood & Metal Screw	100.00	2	kg/lot	200.00	2	200.00	-	-	-	-	-	-
125	Vulcaseal	400.00	6	liter	2,400.00	6	2,400.00	-	-	-	-	-	-
126	Water Closet Tank Fittings	250.00	10	set	2,500.00	10	2,500.00	-	-	-	-	-	-
127	Welding Rod	95.00	10	kg	950.00	10	950.00	-	-	-	-	-	-
128	Circuit Breaker (assorted)	600.00	10	pcs	6,000.00	10	6,000.00	-	-	-	-	-	-
129	Circuit Breaker 150A 3Ph	1,200.00	5	set	6,000.00	5	6,000.00	-	-	-	-	-	-
130	Circuit Breaker 200A 3Ph	5,000.00	5	set	25,000.00	5	25,000.00	-	-	-	-	-	-
131	Circuit Breaker 30A 3Ph	500.00	5	set	2,500.00	5	2,500.00	-	-	-	-	-	-
132	Circuit Breaker 400A 3Ph	7,500.00	5	set	37,500.00	5	37,500.00	-	-	-	-	-	-
133	Circuit Breaker 60A 3Ph	900.00	5	set	4,500.00	5	4,500.00	-	-	-	-	-	-
134	Duct Tape	200.00	10	roll	2,000.00	10	2,000.00	-	-	-	-	-	-
135	Electrical Tape	50.00	30	pcs	1,500.00	30	1,500.00	-	-	-	-	-	-
136	Electrical Tools	5,000.00	2	set	10,000.00	2	10,000.00	-	-	-	-	-	-
137	Electrical wire #12	30.00	200	meter	6,000.00	200	6,000.00	-	-	-	-	-	-
138	Flourescent Bulb	3,500.00	8	boxes	28,000.00	8	28,000.00	-	-	-	-	-	-
139	Flourescent Lamp 40w	260.00	30	set	7,800.00	30	7,800.00	-	-	-	-	-	-
140	Flourescent Starter 40watts	250.00	20	boxes	5,000.00	20	5,000.00	-	-	-	-	-	-
141	G.I. Wire #16	70.00	5	kg	350.00	5	350.00	-	-	-	-	-	-
142	Hose Clamps	5.00	30	pcs	150.00	30	150.00	-	-	-	-	-	-
143	LED Bulb	200.00	30	pcs	6,000.00	30	6,000.00	-	-	-	-	-	-
144	PD wires (14mm ² THHN)	13,500.00	2	roll	27,000.00	2	27,000.00	-	-	-	-	-	-
145	PD wires (5.5mm ² THHN)	3,500.00	4	roll	14,000.00	4	14,000.00	-	-	-	-	-	-
146	PD wires (8.0mm ² THHN)	5,230.00	4	roll	20,920.00	4	20,920.00	-	-	-	-	-	-
147	Plastic Moulding	55.00	5	pcs	275.00	5	275.00	-	-	-	-	-	-

148	Plastic Straw	70.00	5	roll	350.00	5	350.00		-		-		-
149	PVC Coupling 1/2	20.00	20	pcs	400.00	20	400.00		-		-		-
150	PVC Pipe Orange 1/2	60.00	10	pcs	600.00	10	600.00		-		-		-
SUB - TOTAL					220,875.00		220,875.00		-		-		-

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Province, City or Municipality : Guiguinto, Bulacan

Plan Control No.					Planned Amount			Page 6 of 6 pages					
Department/Office: ENGINEERING OFFICE					Regular	Contingency	Total	Date Submitted:					
Item No.	Description	Unit Cost	Quantity		Total Cost	DISTRIBUTION							
						1st Quarter		2nd Quarter		3rd Quarter		4th Quarter	
						Qty.	Amount	Qty.	Amount	Qty.	Amount	Qty.	Amount
151	Receptacle	65.00	15	pcs	975.00	15	975.00		-		-		-
152	Staple Wire for Gun Tacker	90.00	5	boxes	450.00	5	450.00		-		-		-
153	Wires	3,500.00	10	roll	35,000.00	10	35,000.00		-		-		-
154	Bus Gutters	5,000.00	2	unit	10,000.00	2	10,000.00		-		-		-
155	Circuit Breaker Gutter	5,000.00	2	unit	10,000.00	2	10,000.00		-		-		-
156	Eye Protection Eye Glasses	150.00	5	pcs	750.00	5	750.00		-		-		-
157	Flash Light	150.00	3	pcs	450.00	3	450.00		-		-		-
158	Flat Screw	80.00	5	pcs	400.00	5	400.00		-		-		-
159	Grinder	6,500.00	2	set	13,000.00	2	13,000.00		-		-		-
160	Gun Tacker	250.00	3	pcs	750.00	3	750.00		-		-		-
161	Hand Drill	6,000.00	2	set	12,000.00	2	12,000.00		-		-		-
162	Megger Tester	12,000.00	2	unit	24,000.00	2	24,000.00		-		-		-
163	Multi Tester	3,500.00	2	set	7,000.00	2	7,000.00		-		-		-
164	Philip Screw	80.00	2	pcs	160.00	2	160.00		-		-		-
165	Plier	120.00	2	pcs	240.00	2	240.00		-		-		-
166	Plier Long Nose	120.00	2	pcs	240.00	2	240.00		-		-		-
167	Switch Devices	200.00	30	set	6,000.00	30	6,000.00		-		-		-
168	Volt Omnimeter Tester	3,000.00	2	unit	6,000.00	2	6,000.00		-		-		-
SUB - TOTAL					127,415.00		127,415.00		-		-		-
GRANDTOTAL					1,242,560.00		651,417.50		215,934.50		309,743.50		65,464.50

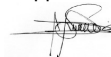
This is to certify that the above procurement plan is in accordance with the objective of this Office

Prepared by:



EMELYN C. ALFARO
Engineering Assistant

Approved by;



Engr. ARCADIO P. SULIT
Municipal Engineer